

# Housing and City Development Scrutiny Committee

## 30 September 2024

### Work Programme

#### Report of the Statutory Scrutiny Officer

#### 1 Purpose

- 1.1 To note the Committee's work programme for the 2024/25 municipal year, based on the issues identified by Committee members previously and any further suggestions arising from this meeting.

#### 2 Action required

- 2.1 The Committee is asked:

- 1) to note its work programme for the 2024/25 municipal year and make any amendments required; and
- 2) to consider any further priority topics or issues for inclusion on the work programme.

#### 3 Background information

- 3.1 The Committee's formal Terms of Reference are set out under Article 9 of the Council's Constitution, with Committee being established to:
- hold local decision-makers (including the Council's Executive and the relevant Boards of the Council's group of companies) to account for their decisions, actions, performance and management of risk;
  - review the existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens;
  - contribute to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens;
  - explore any matters affecting Nottingham and/or its citizens;
  - make reports and recommendations to the relevant local agencies with respect to the delivery of their functions (including the Council and its Executive);
  - review decisions made but not yet implemented by the Council's Executive, in accordance with the Call-In Procedure; and
  - contribute towards providing assurance and oversight of the Council's statutory responsibilities regarding housing in the context of regulatory compliance and tenant satisfaction.
- 3.2 The Committee sets and manages its own work programme for its Scrutiny activity. Business on the work programme must have a clear link to the Committee's roles and responsibilities, and it should be ensured that each item has set objectives and desired outcomes to achieve added value. Once

business has been identified, the scheduling of items should be timely, sufficiently flexible so that issues that arise as the year progresses can be considered appropriately, and reflect the resources available to support the Committee's work. It is recommended that there are a maximum of two substantive items scheduled for each Committee meeting, so that enough time can be given to consider them thoroughly.

- 3.3 The Committee is asked to note its work programme for the 2024/25 municipal year and make any amendments to its business that are needed. Potential issues raised by Committee members are regularly scoped for scheduling in consultation with the Chair, the relevant senior officers and partners, and the Executive Members with the appropriate remit.

#### **4 List of attached information**

- 4.1 Work Programme 2024/25

#### **5 Background papers, other than published works or those disclosing exempt or confidential information**

- 5.1 None

#### **6 Published documents referred to in compiling this report**

- 6.1 [Nottingham City Council - Constitution](#) (Article 9 and Article 11)

#### **7 Wards affected**

- 7.1 All

#### **8 Contact information**

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